EDUCATOR INITIATIVE GRANT APPLICANT'S GUIDE

ELIGIBILITY

Teams of K-12 Summit County educators in public, private, parochial or not-for-profit charter schools

Priority is given to the following:

- Projects/programs that help students meet/exceed Ohio's Learning Standards
- Projects that incorporate evidence-based teacher professional development
- Projects/programs that help teachers/students achieve/promote the district or school's vision
- Projects that demonstrate support for keeping learners on track for college and career readiness, as demonstrated by progress along six key transition points on the Cradle-to-Career Continuum

APPLY

Follow these steps:

1. Identify the educator who will serve as the primary contact for your team and school. Team leaders are **not** permitted to lead more than one project

2. Review the **Educator Initiative Grant Evaluation Rubric/Checklist** to ensure you're meeting all of the guidelines (*attached*)

3. View a **blank application form** on GAR's website to prepare for the questions. http://garfoundation.org/apply/educator-initiative-grants/

4. Make sure to allow enough time to obtain both your Principal's and Superintendent's signature on the **Endorsement Form** that accompanies your application for your project (*attached*)

5. Use the **Project Budget** spreadsheet template provided to itemize and tally the total expenses for your project, and submit this form with your completed application. Available on GAR's website: http://garfoundation.org/apply/educator-initiative-grants/

6. Complete the **online** application form http://garfoundation.org/apply/educator-initiative-grants/

No attachments will be accepted other than your Project Budget and Endorsement Form

You do not need to complete a Letter of Inquiry for an EIG application

All EIG applications must be submitted online to GAR Foundation no later than 5:00 pm, February 21, 2020. Notification of awards will take place in May.

Any questions or requests for guidance or help should be directed to:
Lucille Esposito, EIG Program Manager
espolucille@gmail.com
330-550-6661

BUDGET

Amount of funding available	Project focus
Up to $5,000	Grants to improve achievement in one or more classrooms
Up to $10,000	Grants to improve achievement in grade level or departments
Up to $15,000	Grants to improve achievement school-wide

BUDGET EXPENSE GUIDE

Category	Budget Expense	Notes
Technology	Up to 40%	Technology must be integral to the success of the entire project. However, it should not exceed 40% of the budget.
Substitutes	Up to 10%	No more than 10% of requested funds from GAR Foundation may be used for substitutes.
Teacher stipends	0	Not eligible for funding
Refreshments	0	Not eligible for funding
Furniture or capital improvements	0	Not eligible for funding
Incentives or rewards for students	0	Not eligible for funding
T-shirts or clothing	0	Not eligible for funding
Standard school supplies	0	Not eligible for funding

<u>Educator Initiative Grant Evaluation Rubric</u>

The following rubric reflects the minimum expectations for a grant application. Use this as a guide when writing your proposal.	100 Total Points Possible
Project Need and Purpose • The project description clearly conveys the need for the project, using data to inform and support the need. (0 – 9 points) • The project identifies where it falls on the key transition points of the cradle-to-career continuum and demonstrates how it prepares students for college and career readiness. (0 – 4 points) • The timeline reflects a logical sequence of project activities and indicates clearly when each major activity will start and end. (0 – 2 points)	**15**
Educational Impact • The potential for significant impact on student achievement is evident and demonstrable. (0 – 10 points) • The project is aligned with Ohio's Learning Standards, and major activities of the project are linked to identified, specific standards. (0 – 10 points) • The proposal advances social emotional learning for all students, and, for grades K through 3, links directly to identified Ohio's Learning Standards for Social Emotional Development. • The proposal identifies and clearly explains the means that will be used to evaluate project outcomes. (0 – 10 points)	**30**
Research-Based Professional Development • The project promotes collaborative effort and professional development among a group of educators using research-based training. (0 – 5 points) • The project clearly explains the professional development plan for the project, what research-based program or model will be used (e.g. Lucy Calkins, Danielson, Buck Institute, others, etc.) and who will provide ongoing coaching. (GAR Foundation's support of any teacher professional development requires a one-on-one coaching component.) (0-20 points) • The proposal indicates how educators will continue to develop their own learning as a result of the project. (0 – 5 points)	**30**
Best Practices • The project is developmentally appropriate and shows evidence of creativity and innovation, critical thinking and problem solving, and the integration of technology. (0 – 5 points) • The project demonstrates the use of research-validated instructional practices, such as data analysis, formative assessment and differentiated instruction. (0 – 10 points) • The project has the likelihood of being sustained and/or replicated by others after funding is exhausted. (0 – 5 points) • The proposal indicates how educators will promote and communicate the project to the encourage idea-sharing and replication. (0-5 points)	**25**

Endorsement Form

(A completed form must accompany each application)

By signing this Endorsement Form, you acknowledge that the proposal meets the focus of the School's (or District's) mission and supports your school improvement plan. The district also accepts fiscal responsibility for any grant resulting from this request.

I/we endorse the applicants' request to GAR Foundation for $_____.

Signature of Superintendent or Head of School _____ **Email address:**	_____ **Print Name**	_____ **Date**
Signature of Principal _____ **Email address:**	_____ **Print Name**	_____ **Date**

   School	 **Address, City, State, Zip**

2020 EIG Application

GAR Foundation

Organization Information

School Name*

Character Limit: 250

Contact Information

Team Members*

Please list the names, titles, and email addresses for each member of your core team.

Character Limit: 10000

Principal Name*

Please enter the name of your school's principal here.

Character Limit: 100

Principal Email*

Please enter your principal's email address here.

Character Limit: 254

Treasurer Contact Information*

Please provide the name and mailing address of the treasurer for your school district.

Character Limit: 500

Request Information

Project Name*

Please fill in the name of your project here (e.g., "the XYZ program"). If you're requesting operating support, please enter "operating support."

Character Limit: 250

Amount Requested*

Character Limit: 20

Project Overview*

Please write a brief description of your project.

Character Limit: 600

Anticipated Start Date*
Character Limit: 10

Anticipated End Date*
Character Limit: 10

Project Details*
Please provide a description of your proposed project. Provide the need for the project, what K-12 grades are served, and what data informs and supports the stated need. Include the Learning Standards that are addressed by your proposal.
Character Limit: 3000

College and Career Readiness*
How does the project prepare students for college and career readiness? At what transition point on the cradle-to-career continuum does your project fit?
Character Limit: 3000

Outcomes*
Please explain the specific outcomes you expect from the project. How will you measure success; what evaluation tools will be used?
Character Limit: 5000

Professional Development*
Describe in detail any teacher professional development that will be a part of the project's implementation, including the use of one-on-one coaching.
Character Limit: 5000

Technology*
Please describe how technology will be integrated into the project and what instructional best practices will be implemented.
Character Limit: 5000

Sustainability*
How will the project be sustained and/or replicated by others after the funding has ended?
Character Limit: 5000

Promoting and Communicating the Project*
How will you promote and communicate the project to encourage idea-sharing and replication?
Character Limit: 5000

Attachments

There are two required attachments to complete your application. **No other attachments will be accepted.**

Endorsement Form*

This form must be completed by the Superintendent (or Head of School) and Principal. Click here to download the Endorsement Form.

File Size Limit: 2 MB

Project Budget Form*

Use this form to provide an itemized list of all expenses that you expect to incur in connection with the project. Please use actual cost quotes that reflect the best available prices on materials. Click here to download the Project Budget Form.

File Size Limit: 2 MB

GAR Foundation 2019-20 EIG Budget				
Please round all amounts to the nearest dollar.				
This spreadsheet will automatically round up your TOTAL PROGRAM EXPENSE to the nearest $10. The AMOUNT REQUESTED in your application should match the rounded TOTAL PROGRAM EXPENSE amount.				
School & Project Title:				
PROGRAM EXPENSES	**Cost Per Unit**	**Units Needed**	**Total Cost**	**Notes/Rationale**
Technology				*Up to 40% of budget*
Technology Subtotal			$ -	
Professional Development				*Projects with technology are expected to allocate at least 10% of their total project budget to PD*
Trainings/Workshops	$ -		$ -	
Books/Publications	$ -		$ -	
Coaching	$ -		$ -	
Technology Professional Development	$ -		$ -	
Other:	$ -		$ -	
Professional Development Subtotal			$ -	
Materials/Supplies				
Identify each:	$ -		$ -	
	$ -		$ -	
	$ -		$ -	
	$ -		$ -	
	$ -		$ -	
	$ -		$ -	
	$ -		$ -	
	$ -		$ -	
	$ -		$ -	
	$ -		$ -	
Materials/Supplies Subtotal			$ -	
Miscellaneous				
Substitutes	$ -		$ -	*Up to 10% of budget*
Other:	$ -		$ -	
Other:	$ -		$ -	
Other:	$ -		$ -	
Miscellaneous Subtotal			$ -	
TOTAL PROGRAM EXPENSE			$ -	This amount is automatically rounded up to the nearest $10 (eg, $542.50 will round up to $550). Your AMOUNT REQUESTED on your application should match this number.