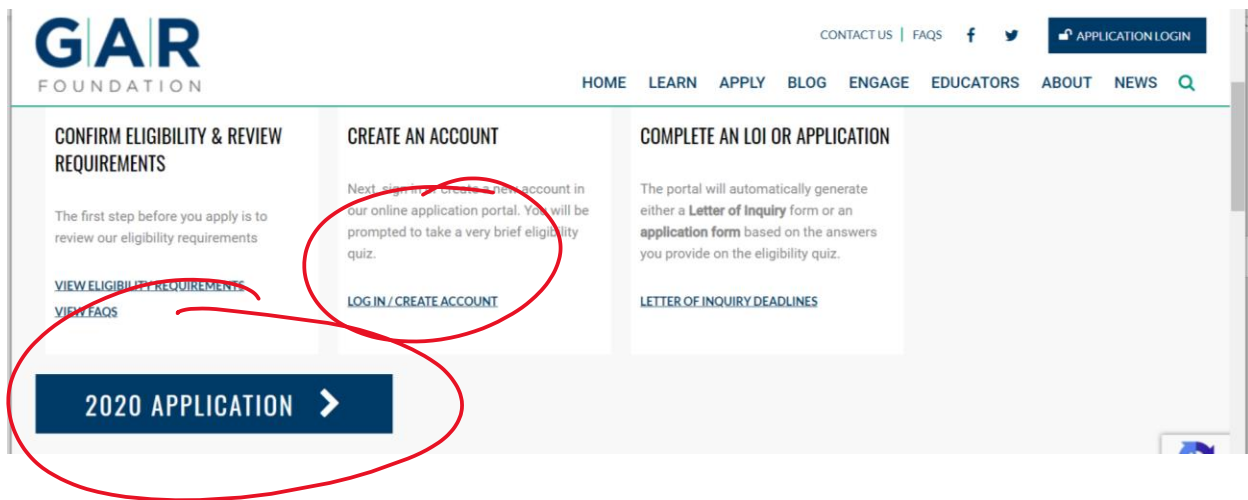


# How to Get Started in GAR's new Online Application Portal

1. Go to GAR's website
2. Click on the Apply tab
3. Click on either the *Log-in / Create Account* or *2020 Application* buttons. They will both take you to the same page.



4. You will be redirected to our portal.
5. Click on Create New Account



## Logon Page

**Email Address\***

**Password\***

[Forgot your Password?](#)

Welcome to the GAR Foundation's Online Grant Portal.

New Users: Please click on "Create New Account" to complete the registration process and create your logon credentials.

Existing Users: Please enter your credentials and log in. If you forgot your password, please use the "Forgot your Password?" link to the left to reset your password.

If you have any questions about the application system, please contact Jessica Cherek at [jcherok@garfdn.org](mailto:jcherok@garfdn.org) or 330-576-2915.

## 6. Follow the prompts and input your information

Cancel Account Creation

⚠ Using the browser's back button will delete your registration information.

ℹ This registration process has multiple steps you must complete before you can apply.

Fields with an asterisk (\*) are required.

### Organization Information

**Organization Name\***

**NOTE:** If applying for an EIG grant please enter your school district name.

**EIN / Tax ID (##-#####)\***

**NOTE:** If you are using a fiscal sponsor please enter 00-0000000.

**Web Site**

**Telephone Number (###-###-#### x###)\***

**Address 1\***

**Address 2**

**City\***

**State\***

7. Next, you'll be asked to complete a brief eligibility quiz

Eligibility LOI Question List

✓ Eligibility Quiz

This is the Eligibility Quiz for GAR Foundation's applications.

After completing this quiz, you'll see a list of the grant opportunities you are eligible for and be able to begin your application.

**Please answer the questions on the Eligibility Quiz carefully, as you will only be able to take the quiz once.**

If you have any questions, please contact Jessica Cherek at [jcherok@garfdn.org](mailto:jcherok@garfdn.org) or 330-576-2915.

**Does your organization, or the program you're applying for, take place in the city of Akron?**  
GAR Foundation focuses its funding on Akron, and does not fund outside of Summit County.

Yes  
 No

**Did you receive a grant for this purpose from GAR Foundation in 2019?**

- Based on the answers you provide on the eligibility quiz, the portal will automatically generate either a Letter of Inquiry or an application for your organization or program.

The screenshot displays the GAR Foundation application portal. At the top left is the GAR FOUNDATION logo, and at the top right is an 'Apply' button. Below the header is a navigation menu with 'Organization Information' selected. The main content area contains the following text:

Thank you for your interest in GAR Foundation!

This form is a Letter of Inquiry (LOI) and does NOT constitute a formal grant application.

Rather, we use it to collect information about your organization and/or project, so we can provide guidance as to whether you should submit a full application.

Below this text is a large text input field for the 'Organization Mission Statement\*'. A green border highlights the bottom of this field, showing a character count: '1,000 characters left of 1,000'. Below the text field is a section for 'Fiscal Sponsor\*' with the question 'Does your organization use a fiscal sponsor?' and a radio button for 'Yes'.

That's it! If you have any questions, please contact **Jessica Cherok at 330-576-2915**