

EDUCATOR INITIATIVE GRANT APPLICANT’S GUIDE

STEP 1: ELIGIBILITY

- Teams of K-12 Summit County educators in public, private, parochial or not-for-profit charter schools
- Projects/programs that help students meet/exceed Ohio’s New Learning Standards
- Projects that demonstrate initiative, creativity and progressive ideas
- Projects/programs that help teachers/students achieve/promote the district or school’s vision
- Projects that demonstrate support for keeping learners on track along the six key transition points on the [Cradle-to-Career Continuum](#)

STEP 2: BUDGET

Amount of funding available	Project focus
Up to \$5,000	Grants to improve achievement in one or more classrooms
Up to \$10,000	Grants to improve achievement in grade level or departments
Up to \$15,000	Grants to improve achievement school-wide

BUDGET EXPENSE GUIDE

Category	Budget Expense	Notes
Technology	Up to 50%	<p>Technology must be integral to the success of the entire project. However, it should not exceed 50% of the budget.</p> <p>What is considered a technology expense? Devices such as iPads, laptops, whiteboards, student response systems, document cameras, charging stations.</p> <p>Any item that requires an application is not considered a technology expense. For example, robots, software, apps, e-books, e-subscriptions. These can be included in the application as part of the overall successful implementation of the project.</p>
Professional Development	Up to 10%	Professional development may not exceed 10% of the budget and must meet the Ohio Standards for High Quality Professional Development (HQPD).
Substitutes	Up to 10%	No more than 10% of requested funds may be used for substitutes
Teacher stipends	0	Not eligible for funding
Refreshments	0	Not eligible for funding
Furniture or capital improvements	0	Not eligible for funding
Incentives or rewards for students (stickers, pencils, pens)	0	Not eligible for funding
T-shirts or clothing	0	Not eligible for funding
Standard school supplies	0	Not eligible for funding

STEP 3: APPLY FOR AN EIG APPLICATION

Follow these six easy steps:

1. Identify the educator who will serve as the primary contact for your team and school. Team leaders are **not** permitted to lead more than one project.
2. View a **blank application form** on GAR's website to prepare for the questions
3. Review the **Educator Initiative Grant Rubric** to ensure you're meeting all of the guidelines (*attached*)
4. Obtain a signed **Principal's Endorsement Form** from each Principal involved in the project (*attached*)
5. Obtain a signed Superintendent's **or Head of School Endorsement Form** acknowledging the chief executive's fiscal responsibility for the grant (*attached*)
6. Complete the **online application** form and upload any requested and relevant attachments. Applications will be available in early 2017.

All EIG applications must be submitted by GAR Foundation no later than 5:00 pm, February 24, 2017. Notification of awards will take place in May.

Any questions or requests for guidance or help should be directed to:
Lucille Esposito, EIG Program Manager
espolucille@gmail.com
330-550-6661

Educator Initiative Grant Evaluation Rubric Checklist

The following rubric reflects the minimum expectations for a grant application. Use this as a guide when writing your proposal.	Total Points Possible
<p style="text-align: center;">Project Purpose and Methods</p> <ul style="list-style-type: none"> • The project description clearly conveys the components and goals of the project. (0 – 4 points) • The timeline reflects a logical sequence of project activities and indicates clearly when each major activity will start and end. (0 – 4 points) • Data provided substantiates the need for the project. (0 – 2 points) 	10
<p style="text-align: center;">Educational Impact</p> <ul style="list-style-type: none"> • The potential for significant impact on student achievement is evident and demonstrable. (0 – 10 points) • The project is directly aligned to the Revised Learning Standards for Ohio. (0 – 10 points) • The proposal articulates how the project will help meet goals established in the school’s improvement plan. (0 – 10 points) • The proposal identifies and clearly explains the means that will be used to evaluate project outcomes. (0 – 10 points) 	40
<p style="text-align: center;">Teacher/Student Leadership and Collaboration</p> <ul style="list-style-type: none"> • The project promotes collaborative effort and professional development among a group of educators. (0 – 8 points) • The project clearly reflects teacher leadership in effecting school improvement, and it promotes student choice, collaborative learning and higher order thinking skills. (0 – 7 points) 	15
<p style="text-align: center;">Best Practices</p> <ul style="list-style-type: none"> • The project is developmentally appropriate and shows evidence of creativity and innovation, critical thinking and problem solving, and the integration of technology. (0 – 7 points) • The project demonstrates the use of research-validated instructional practices, such as formative assessment and differentiated instruction. (0 – 7 points) • The project identifies where it falls on the “cradle-to-career continuum” and demonstrates how it prepares students for college or career readiness, including learning about life skills. (0 – 6 points) 	20
<p style="text-align: center;">Endurance and Sustainability</p> <ul style="list-style-type: none"> • The project demonstrates the ability to have an enduring impact on student growth and achievement. (0 – 5 points) • The project has the ability to be sustainable and replicated by others after funding is exhausted. (0 – 5 points) • The project will provide useful information for other educators. (0 – 5 points) 	15

Principal's Endorsement Form

(A completed form must accompany each application.)

Please indicate your endorsement of this application by responding to the questions below and signing this form.

1. How do you expect this project to promote/support the vision of teaching and learning in your school?

2. What other strategies is your school employing to achieve these same goals?

3. What will you do to help ensure successful completion of this project?

I endorse the applicants' request to GAR Foundation for \$_____.

Signature of Principal	Print Name	Date
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School	Address, City, State, Zip
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Principal's e-mail:

Superintendent's or Head of School [for non-public] Endorsement Form

(A completed form must accompany each application)

Please indicate your endorsement of this application by responding to the questions below and signing this form.

1. In your judgment, what is the likelihood that this project will generate new information or insights that will help inform decisions made by the district? Please explain.
2. Do you have access to or are you aware of alternate sources of funding for any expenses listed in the project budget?
3. How will you district administration assist/support this project beyond the initial funding of this grant?

The district endorses the applicants' request to GAR Foundation for \$_____ and has made the applicants aware of relevant district policies and practices relating to the application for and administration of grants. The district also accepts fiscal responsibility for any grant resulting from this request. Yes / No (circle one)

Signature of Superintendent	Print Name	Date
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School	School District
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Address, City, State, Zip

Superintendent's e-mail:
